



## Executive Committee 2017 – 2018

### Meeting Minutes

28<sup>th</sup> SEP 2017 MON, 6pm to 7:30pm

Venue: Froth, Ascott Raffles

#2 Finlayson Green, Singapore 049247

Present	Apologies
Jasveer Malaney, President	Joe Chan, Council Member
Hermann Ditzig, Immediate Past President	Avni Martin, Council Member
Susie Sadler, Council Member	Tan Hun Boon, Council Member
Lai Han Sam, President-Elect	Donald Huse, Vice-President
Dylan Liau, Council Member	
Eya Sicat, Honorary Secretary	
Suman Balani, Honorary Treasurer	<b>Team coach:</b>
Ritu Gupta Mehrish, Council Member	
Devendra Bisaria, Assistant Treasurer	Elfarina Zaid, Team Coach
Nicola Shearer, Team Coach	

#### 1. CALL TO ORDER

- Sam called the meeting to order at 6:05pm

#### 2. APPROVAL OF PREVIOUS MEETING MINUTES

- Exco voted to pass previous meeting minutes (28<sup>th</sup> Aug 2017): 9 votes

#### 3. TREASURER REPORT

- Suman shared the Statement of Income & expenses as on 31 August 2017. Jass asked for clarity on the item on Subscription, Suman advised it was annual fee for a research portal. Susie wanted to know if this information could be accessed by members. It was agreed to check with the Avni, to review the ROI and advise how it could be shared with the members as a benefit. Suman requested all to submit expenses. Use expense form available in the Google shared Drive.

#### 4. DECISIONS

- Chapter Leader Conference Expenses
  - ICF Singapore Chapter will cover expenses of
    - GLF attendance President Elect represents the Chapter at GLF
    - President can go to either GLF or Regional conference
    - President goes to Global Leaders Forum (paid by ICF Global). President Elect paid by ICF SG

- All decisions made in previous Exco stand, until raised and changed.
- Advertising rates for the Newsletter (8 votes) increase to SGD 100 for 2 placements.
- ICW 2018: 7 to 13<sup>th</sup> May 2018, Sam had formed a sub committee and presented her proposal for the event, requesting Exco support to promote and participate.
- Acknowledged resignation of Cristobel Morison (10 votes). Eya to submit the documentation to the ROS.

## **5. ACTIONS & Next meeting**

- Form a sub committee to come up with recommendations on budget / cap on the budget for the chapter spending for the GLF spending. Suman, Dylan and Ritu to share their findings by next meeting.
- To check with the Avni to review the ROI and advise how it could be shared with the members as a benefit.

## **6. Adjournment of Meeting**

- Meeting was adjourned at 7:21pm

Minutes Prepared by Eya Sicat

Meeting Minutes Approved by: Jasveer Malaney

Seconded by: